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| **Shelter-In-Place Room Assignments** |
| **Shelter****Room #** |  | **Room Type** | **Room # Your In** | **Total Personnel Each Room** |
| Room 108 |  | Office | 103-104-106 | 4 |
| Room 109 |  | Men’s Restroom | 111 | 4 |
| Room 110 |  | Women’s Restroom | 112 | 2 |
| Room 113 |  | Conference Room | 211-212-212A-214-215-216-217-218 | 12 |
| Room 122 |  | Office | Warehouse Personnel | 5 |
| Room 123 |  | Office | Warehouse Personnel | 5 |
| Room 126 |  | Office | 142-143-144 | 5 |
| Room 128 |  | Office | 225-226-227- | 5 |
| Room 129 |  | Office | 219-220 | 6 |
| Room 130 |  | Office | 222-223-224 | 4 |
| Room 131A |  | Men’s Restroom | 236-237-238 | 8 |
| Room 133 |  | Office | 204A-205-209-210 | 5 |
| Room 136 |  | Office | 115-117-135-138 | 5 |
| Room 137B |  | Office | 124-125-127-134 | 5 |
| Room 139 |  | Office | Fab Shop Personnel | 6 |
| Room 140 |  | Office | Fab Shop Personnel | 6 |
| Room 141 |  | Office | Fab Shop Personnel | 6 |
| Total |  |  |  | 99 |

**DOCUMENT MANAGEMENT:**

**The Safety Director is responsible for developing and maintaining the program.**

If after reading this program, you find that improvements can be made, please contact the Safety Director. We encourage all suggestions because we are committed to the success of our written Emergency Action Plan. We strive for clear understanding, safe behavior, and involvement from every level of the company.

**CHANGE CONTROL:**

All management system changes are reviewed, approved or disapproved by the Safety Committee.

**PERSONNEL:**

The Owners of Wagner-Meinert have the ultimate responsibility for the Emergency Action Program. They have designated the Safety Director to manage the Emergency Action Plan.

| **Revision / Review History** |
| --- |
| **Revision** | **Date** | **Authorized By** | **Changes** |
| 1 | 3/7/2005 | Safety Director | Updated format and annual review |
| 1 | 1/3/2006 | Safety Director | Updated format and annual review |
| 1 | 6/26/2006 | Safety Director | Updated format and annual review |
| 1 | 9/6/2007 | Safety Director | Updated format and annual review |
| 1 | 4/21/2010 | Safety Director | Updated format and annual review |
| 1 | 10/7/2011 | Safety Director | Updated format and annual review |
| 1 | 5/11/2016 | Safety Director | Updated format and annual review |
| 1 | 6/30/2017 | Safety Director | Annual Review |
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